

Augmentative Communication Device Check-Out Agreement



Agreement between _____ (parent/guardian)

of minor child _____, Date of Birth ___/___/___ and Northwest Regional Education Service District (NWRES D) Early Childhood Special Education program for the loan of _____ hereafter referred to as "Equipment."

Loan Date: _____ Expected Return Date: _____

Condition of Equipment (describe any existing damage): _____

Signature of Service Coordinator: _____ Date: _____

- All equipment is the property of Northwest Regional Education Service District. I will use the Equipment in for the purpose of communication and will return the Equipment in a condition similar to when it was loaned.
- I will not sell, give away or loan any Equipment to anyone. I am financially responsible for any damage to any Equipment that is not caused by normal wear and tear or acts of nature or disaster. A price list of the most current prices for previously used and current Equipment is available upon request.
- I am responsible for the appropriate care of all Equipment and will use it for communication purposes only. ***If the equipment is capable of internet access, I will not download apps or connect to social media or the internet.***
- I will return defective or damaged Equipment at NWRES D's request. NWRES D will replace the returned Equipment at its discretion.
- If any Equipment is stolen, I must notify the local law enforcement agency within 24 hours of the time the theft is discovered. I agree to give a copy of the police report to NWRES D within five (5) business days of the date that I reported the theft.
- If floods, storms, fire or other acts of nature damage the Equipment, I must submit an insurance, fire department, police report or other similar report about the event to the NWRES D office within five (5) business days after the date the event occurred.
- If I move to another place in the current education service district, I must report my new address to the NWRES D office within thirty (30) calendar days of the move.
- If I move to another place outside of the current education service district, I must return the Equipment to NWRES D prior to the move. I am liable for the replacement cost of any Equipment I fail to return before moving.
- I am responsible for the purchase of Equipment supplies such as batteries.

- I must obtain written permission from NWRESD's office before I travel out of the education service district service area with any Equipment for more than 30 calendar days.
- If I have signed this on behalf of a minor or as a guardian for an adult, I agree to notify the NWRESD office about a change in responsibility within five (5) calendar days of the event (for example, there is a change of guardian).

All statements I have made in this application are true and correct to the best of my knowledge.

Signature of applicant or Parent/ Guardian of Applicant (if under 18)

Date