



# Northwest Regional ESD Field Trip Request Form

Program:	<input style="width: 90%;" type="text"/>	Request Date:	<input style="width: 90%;" type="text"/>
Destination:	<input style="width: 95%;" type="text"/>	Cost to Student:	<input style="width: 80%;" type="text"/>
Date of Trip:	<input style="width: 80%;" type="text"/>	Cost to Program:	<input style="width: 80%;" type="text"/>
Activity Length of Time:	<input style="width: 80%;" type="text"/>	Account to Charge:	<input style="width: 95%;" type="text"/>
Departure Time:	<input style="width: 80%;" type="text"/>	How will transportation be provided?	<input style="width: 95%;" type="text"/>

What educational goals/standards will be addressed by this activity?

Students Attending	*Emergency Form on File	*Permission to Transport on File
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Staff Attending

**\* REMEMBER \***  
Take Emergency Forms and Parent Contact Information with you on the field trip in case of Emergency.

Field Trip Request form must be completed and submitted to the Program Coordinator or Principal 15 working days prior to the activity for initial approval.

<input type="radio"/> Approved  <input type="radio"/> Not Approved	Coordinator/Principal Signature: <input style="width: 90%;" type="text"/>  Director Signature: <input style="width: 90%;" type="text"/>	Date: <input style="width: 90%;" type="text"/>  Date: <input style="width: 90%;" type="text"/>
--	---	--